

**MINUTES**  
**RENAISSANCE PLACE**  
**THE OWNERS: CONDOMINIUM PLAN NO. 942-3146**  
**MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday January 19 7:00 PM – Zoom Meeting**

- 1) **CALL TO ORDER** – The meeting was called to order by Alex at 7:09 PM
- 2) **QUORUM** – Obtained with 7 out of 8 members present.
  - a) Present: Alma, Yulia, Jessica, Grant, Janey, Warren
- 3) **DELEGATIONS –Board Position Selection**
  - a) President: Warren
  - b) VP/Privacy Officer: Janey
  - c) Secretary: Jessica
  - d) Treasurer: Alma
  - e) Directors at large: Grant, Yulia, Tara
- 4) **APPROVAL OF THE AGENDA – MOTION** by Alma **SECONDED** by Janey to approve the agenda as amended **CARRIED**.
- 5) **APPROVAL OF MINUTES – MOTION** by Warren **SECONDED** by Janey to approve the meeting minutes of November 16, 2021 as presented. **CARRIED**.
- 6) **BUSINESS ARISING FROM THE MINUTES**
  - a) Operations Manager Report (Eric) –
    - i) Triad electric replaced front wall pack lights and bottom of ramp light with new LED fixtures
    - ii) Royal lock installed keyway, strike & full length interlocking plates preparing for timed locking vestibule. Timer & electrical connections to follow.  
  
-Lock to be activated between 10pm and 7am. Advance notice to be given to owners/residents.
    - iii) Annual fire testing by fire prevention, replaced old detectors
    - iv) Much snow and ice removal
    - v) Locks on Manager’s trailer cut and trailer used/damaged/abandoned. Damage to overhead door by same unit in separate incident.

- vi) Completing fire marshal inspection requirements
  - vii) Addressed various leaks and issues with makeup air units
  - viii) Overhead door repairs completed and underway
  - ix) Steaming 06 and 07 kitchen stacks
  - x) Gathering quotes for repairs to emergency generator- notice to be provided to owners in advance of repairs/testing
- b) Bylaw updates – awaiting next draft from corporation lawyer
  - c) Reserve Fund Expenditures:
    - i. Pool – Deferred from last meeting
  - d) Amenities Rooms – still open under COVID protocol.
  - e) Annual General Meeting – Feedback-Draft Minute Review
    - i) Discussion of patio rejuvenation (standardizing/replacing lighting, potential surface repairs, rejuvenation of large planter, etc.)
  - f) Fibre optics – Discussed. Deferred until demand warrants

## 7) FINANCIAL REPORT

- a) Approval of financial Statements –November 2021 **MOTIONED** by Warren **SECONDED** by Alma. **CARRIED.**
- b) Approval of cheque register dated January 14 2022 **MOTIONED** by Warren **SECONDED** by Alma **CARRIED.**
- c) Arrears – no action required at this time
- d) Investment – GIC coming due shortly, further information to be provided by KDM

## 8) CORRESPONDENCE

- a) Unit [REDACTED] Concerns about dog barking in Unit [REDACTED] – standard letter to be sent by KDM

## 9) NEW BUSINESS

- a) Newsletter: discussion of potential content (security upgrades, COVID, new board, noise, KDM contact info, bursting pipes, pet registration form) and potential templates

10) **DATE OF NEXT MEETING** – February 15, 7:00 PM

11) **ADJOURNMENT** – Adjourned at 8: PM

