

MINUTES
RENAISSANCE PLACE
THE OWNERS: CONDOMINIUM PLAN NO. 942-3146
MEETING OF THE BOARD OF DIRECTORS
Tuesday January 9 2024 7:00 PM – Zoom Meeting

- 1) **CALL TO ORDER** – The meeting was called to order by Alex at 7:13 PM
- 2) **PRESENTATION – N/A**
- 3) **QUORUM** – Obtained with 7 out of 7 members present.
- 4) **APPROVAL OF THE AGENDA – MOTION** by Tara, **SECONDED** by Adrienne to approve the agenda as amended. **CARRIED.**
- 5) **APPROVAL OF PREVIOUS MINUTES** – (item deferred to February meeting, to be approved with January minutes).
- 6) **APPOINTMENT OF BOARD POSITIONS**
 - a) **President** – Janey Ochotsky
 - b) **Vice-President/Privacy Officer** – Tara Wood
 - c) **Treasurer** – Grant Nystrom
 - d) **Secretary** – Meghan Vanderkuur
 - e) **Directors at Large** – Shawn Harrison, Jessica Heine, Adrienne Sitko
- 7) **FINANCIAL REPORT**
 - a) **November Financials**
 - b) **Arrears**
 - c) **New signing authorities** - Grant, Janey and Tara are signing authorities for this term. *Approval of cheque register dated January 2024*
- 8) **BUSINESS ARISING FROM THE MINUTES**
 - a) Operations Manager Report
 - b) Bylaws- ballots received. Alex will be sending out a reminder email re. ballots. Will look at following up with door to door and phone calls as a next step.
 - c) Front entrance step replacement – Still waiting on quotes from Engineering Firms
 - d) Annual General Meeting – Year end:March 31. Audit should be completed by approximately June/July by the time the board has approved, after approval, AGM will be held.
- 8) **CORRESPONDENCE**
 - a) No Correspondence noted.

9) NEW BUSINESS

- a) Flood reporting procedure directive – Grant requested clearer direction re. procedure in emergency situations.
- b) Bonus Discussion – Input requested from the board re. bonus distribution program.
- c) Contract availability – Alex to provide contracts for KDM, cleaners, Operations Managers etc.
- d) Tender process – Discussion re. reviewing existing ongoing contracts and setting up a review of the contracts perhaps every 3 years, and opening up to competitive bidding.
- e) In suite valve replacement

10) DATE OF NEXT MEETING – February 13, 2024

11) ADJOURNMENT – Adjourned at 8:43 PM